

APPENDIX A: DECISION MEETING BUSINESS RULES

This appendix provides information and guidance for various activities addressed during the Execution Discipline Decision Meetings. (The responsible parties are in parentheses.)

Site Seat Orders:

Activity - Completed and approved seat orders that identify the correct CLINs, associated user(s), and the correct building, floor, and room associated with the CLIN delivery points. Lock down of the information above will be in accordance with DM1, DM2, and DM3 Policy.

- **Business Rule** – All awarded Task Orders will be originated in NET and will include all the elements listed above. (DoN)
- **Business Rule** – EDS will not assign staff to a site or begin designing the solution for the requested order(s) until Task Order(s) associated with the site have been awarded. (EDS)
- **Business Rule** – EDS will not process Task Orders in eMarketplace that did not originate in NET. (EDS)

Preliminary Site Questionnaire (PSQ) Submission:

Activity – The fully completed PSQ must be presented to EDS before initial site design or any subsequent CLIN service design(s) will be initiated. If the site design has already been finalized and approved, the PSQ deliverables need not be resubmitted.

- **Business Rule** – Provide accurate diagrams of the AS-IS OSP Topology, the AS-IS Logical Network Topology, and the Buildings' ISP and closet locations. (DoN)

Renovation/Construction Notification:

Activity – The site will provide notification of any pending building renovations and/or construction projects that would affect NMCI service delivery locations.

- **Business Rule** – Identify any pending building renovations and/or construction plans that affect EDS property [infrastructure that was turned over to EDS at AOR or infrastructure installed by EDS to support NMCI] at DM1. (DoN)

Legacy Server/Application Identification:

Activity – All legacy servers and their applications that are in use during pre-AOR to support the NMCI-like network(s) will need to be identified before any final transition plans or legacy infrastructure reuse plans can be finalized.

- **Business Rule** – The Government and EDS will work to ensure that all legacy servers/applications are removed from the legacy network as expeditiously as possible. EDS and the Government [Site/PMO] will work together to develop a Legacy Servers/Applications Reach-Back plan for all other servers/applications that cannot be migrated to NMCI or removed from the Legacy network. (EDS/DoN)

Transition Rules:

Activity – User to Wall Plug Mapping

- **Business Rule** – EDS survey teams will design a user to wall plug mapping layout and coordinate with the local CTR or STOIC. A copy of the plan should be posted for reference. (EDS)

Activity – CTR Training for the “Herndon Spreadsheet” prior to submission of OCM data

- **Business Rule** – EDS SDA will train local CTRs on the Herndon spreadsheet prior to submission of OCM data. (EDS)

LADRA Rules:

Activity – Network cutover (applies to USMC only)

- **Business Rule** – The Network will be cutover to NMCI and stable for 5 days before Trusts can be established for LADRA testing.

OCM Rules:

Activity – Verify OCM data submission against approved Task Order prior to submitting.

- **Business Rule** – Changes to OCM data resulting from pending modifications to approved Task Orders will not be considered unless the modification is awarded prior to DM3. (DoN)
- **Business Rule** - All user data for OCM must be originated and maintained in NET. (DoN)

Activity – Verify Applications against ISF Tools prior to OCM submission

- **Business Rule** - Applications mapped to users in the OCM submission must be listed as “Approved” or “Allowed with Restrictions” in the ISF Tools database. (DoN)

Pre-Deployment Rules:

Activity – Conduct limited technical inspection (LTI) or automated query of workstations to identify exceptions to ESI configurations (USMC only) (DoN)

- **Business Rule** – ESI workstations that do not conform to minimum configuration requirement will be upgraded under the DELL lease prior to being scheduled for deployment. LTI exceptions identified at deployment will not be cutover. (DoN)